

SUFFIELD POLICE COMMISSION

MINUTES OF THE REGULAR MEETING, OCTOBER 15, 2014

The regular meeting of the Suffield Police Commission was held on October 15, 2014, at 911 Mountain Road, Suffield, CT.

Present: Chairman, Kevin Armata, Vice Chairman, Kenneth Pascoe.

Commissioners: Jeff Davis, and Jack Quinn, Clerk, Linda Stevenson

Absent: Matt Joyal

Also Present: Chief Michael Manzi, Captain Craig Huntley, and Recording Secretary Karen Doyon.

Chairman Armata called the meeting to order at 7:00 pm, and then asked for a motion to move Executive Session first on the agenda.

Vice Chairman Pascoe moved to amend the agenda to move Executive Session first on the agenda for the purpose of an interview, seconded by Commissioner Quinn. Motion carried unanimously.

EXECUTIVE SESSION – Personnel/Interview

Commissioner Quinn moved to go into Executive Session at 7:01 pm, to interview Candidate #1 for a police officer position, seconded by Clerk Stevenson. Motion carried unanimously.

Vice Chairman Pascoe moved to come out of Executive Session at 7:58 pm, seconded by Commissioner Quinn. Motion carried unanimously.

Commissioner Quinn moved to make a conditional offer of employment to Candidate #1, subject to the standard wording within the Acceptance Letter, seconded by Vice Chairman Pascoe. Motion carried unanimously.

CORRESPONDENCE - None

PUBLIC INPUT- None

MINUTES OF THE REGULAR MEETING

In accordance with General Statutes, minutes of any meeting when going into executive session shall include the purpose of the session. Chairman Armata requested that the recording secretary make a change to the September 17, 2014 meeting minutes within the Executive Session to include its purpose.

Commission Davis moved to approve the September 17, 2014 meeting minutes with the exception of the change made by the Chair [to add “ Personnel staffing issues” under Executive Session], seconded by Commissioner Quinn. Motion carried unanimously.

DEPARTMENT REPORTS

Budget: *Captain Huntley at the beginning of the meeting handed out the Police Budget. The following was highlighted:*

- Overtime:
 - Lack of personnel, and;
 - Speed reduction grant.
- Operational side:
 - 90% of all contracts have been paid;
 - Savings of \$3,624.00 with Goosetown Radio;
 - Tritech Software line item was over, and;
 - Savings of \$1,000.00 in CMED medical dispatch.
- Cruisers:
 - Transmission issues;
 - Brake lines issues, and;
 - Detective Car issues.

Captain Huntley reported that the overall budget expended to date is eight-five percent. At this time, the Captain opened it up for questions and/or concerns.

Vice Chairman Pascoe asked why there was a significant increase in the Overtime budget. Captain Huntley reported that the additional overtime incurred during July 1st-September 30th, was because of the Speed Reduction Grant; approximately \$6,500.00 of the grant will be reimbursed by the State. The funding under the Speed Enforcement Program is refundable on a reimbursable basis. According to the State of Connecticut DOT, all documentation must be completed and submitted no later than 30 days of the completion date.

Activity: Captain Huntley reported that the School Resource Report is not available this month due to an influx of activity, classes and reports demanded of Officer Antrum during September, and that he will incorporate September/October's report into November.

Captain Huntley reported that there are two additional incidents referred to the Juvenile Review Board [JRB], one case for the Suffield JRB and the other within the Hartford Juvenile Board.

Detective: None. *See Chief Report for robbery incident discussion.*

K-9: No report; Officer Osowiecki continues to be out on medical leave.

Commissioner Quinn moved to accept the reports as presented, seconded by Commissioner Davis. Motion carried unanimously.

CHIEF'S REPORTS

Items offered in Chief Manzi's report and items added to his report were as follows:

- The Commission gave a round of applause to Detective Fuller and all officers involved in apprehending a bank robber who robbed Webster Bank on September 26, 2014, at 66 North Main Street. Chief Manzi gave a report of what emerged from the incident. Captain Huntley also congratulated Detective Fuller and Lieutenant Brown for a job well done.

- Addressed fingerprint procedure for processing pistol permits. The new procedure came from the State of Connecticut Department of Emergency Service and Public Protection on January 1, 2014.
- Racial profiling and electronic filing; new filing of PR-1 reports, and possible web cams to be worn by officers.
- Commissioner Quinn asked if we had a stocked supply of ammunition for the new guns. The Chief reported that the same caliber [.40 caliber] is being used for the new guns, so no additional ammunition is not needed at this time.

Commissioner Quinn moved to accept Chief Manzi's report as submitted, seconded by Clerk Stevenson. Motion carried unanimously.

OLD BUSINESS

Clerk Stevenson asked for clarification on the budget amounts approved by the Town. Captain Huntley stated that it was because of the Chief and Captain's wage increase.

NEW BUSINESS - None

PUBLIC COMMENTS - None

With nothing further, a motion was made and seconded to adjourn the October 15, 2014, regular Suffield Police Commission meeting at 8:41 pm.

Chairman Kevin Armata